

**Great Plains United Methodist Conference
PARSONAGE STANDARD CONDITION/DAMAGES WORKSHEET**

*Trustee chairperson/designee, S/PPRC chairperson/designee and pastor will complete this form
when pastor is moving in or out of parsonage, make copies for all parties, and then send copy to district office.
Take photographs of any damage determined to be responsibility of pastor and/or family and keep in Trustees files.*

Church: _____

AREA	CONDITION AT INSPECTION (If damages or needed repairs, explain.)	REQUIRED REPAIRS & RESPONSIBLE PARTY
OUTSIDE		
ENTRY AREA (if any)		
LIVING ROOM		
DINING ROOM/AREA		
KITCHEN		
BEDROOM #1		
BEDROOM #2		
BEDROOM #3		

FAMILY ROOM (if any)		
OFFICE (if any)		
BATHROOM #1		
BATHROOM #2		
HALLS & STAIRWAYS		
BASEMENT		
GARAGE		
OTHER:		
OTHER:		

Appliances in parsonage: ___ Refrigerator ___ Stove/Oven ___ Dishwasher ___ Microwave ___ Washer/Dryer ___ Other: _____

Location of Warranties/Operating Manuals: _____

We, the undersigned, acknowledge that we together have inspected the parsonage and agree that the information accurately describes its condition.

Date: _____

Pastor Signature: _____

S/PPRC Signature: _____

Trustee Signature: _____