



LAITY CONTACT INFORMATION FOR 2026

2025 CC – Form 4

Church _____ **District** _____

Note: Lay leadership/nominations report is required by each church for charge conference as a separate supplemental form created by the church. Nominations Report shall include gender, racial/ethnic designation, and class for each person listed.

This form should be completed based on the nominations report. To be provided to the District Office or District Superintendent before or at charge conference.

* indicates those positions all local churches and Simplified Accountable Structure (Single Board Models) shall provide contact information for in case the District and/or the Conference office may need to communicate information to the church for those specific key leadership roles.

- If your church does not have a person filling a position indicated with *, enter someone to receive and share messages.
- For additional names (e.g., lay members), attach additional pages.
- Provide all info, even if person is continuing from previous year to ensure that district office has current information.

1. Children’s Ministry Coordinator (ages 0-12) () Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

2. *Church Council/Administrative Board Chairperson () Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

3. *Church Council/Recording Secretary () Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

4. Church Secretary (Staff/Volunteer) () Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

5. Disaster Response Coordinator

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

6. Evangelism/Discipleship Coordinator

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

7. *Finance Chairperson

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

8. *Financial Secretary

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

9. Health and Wellness Liaison

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

10. Historian/Archivist

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

11. Lay Leader

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

12. *(a) Lay Member of AC (one per appointed pastor)

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

Lay Member of AC (one per appointed pastor)

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

(b) Lay Member of Annual Conference – Alternate

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

13. Membership Secretary

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

14. Outreach/Missions Coordinator

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

15. *(a) Staff/Pastor-Parish Relations Chairperson

() Continuing () New

Note: If part of a multi-point charge, list this person if from your church. Otherwise, complete part b.

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

(b) Staff/Pastor-Parish Relations Contact

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

16. *(a) Treasurer – Church

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

(b) Treasurer – Charge

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

17. *Trustees Chairperson (if known – selected by Trustees)

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

18. UMMen President

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

19. United Women of Faith President

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

20. Worship Ministries Coordinator

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

21. Young Adult Ministries Coordinator (ages 19-35)

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

22. Youth Leader or Ministries Coordinator (ages 13-18)

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

22. Caring Ministries

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

22. Camping

() Continuing () New

Name: _____ E-mail: _____

Address: _____

Phone: (work) _____ (cell) _____ (home) _____

Gender: _____ Race: _____ Election Class: _____

Other Information *(used to keep conference database accurate):*

Church Street Address: _____

Church Mailing Address: _____

Church Email: _____ Church Website: _____

Church Social Media (Facebook, Twitter, Instagram, YouTube etc.): _____

Worship Time(s) _____

Contact person for questions about information on this form:

Form Preparer: _____ Phone: _____

Email: _____

If person/contact information for position(s) changes during year, notify district office.